

Minutes of the 12/14/09 TPA Emergency Board Meeting

The TPA Emergency Board Meeting met at 6:45 p.m. at the TTT Gym. Attendees sign in sheet was passed around.

Board Members are denoted by “*”. Attendees were:

Shelli Miller* **Frank Palaia***
Cheryl Burks* **Christy Bronaugh***
Michaelle Smith*

MINUTES:

1. The first order of business was evaluating our Scope involvement. Due to a lack of parental involvement, the TPA has lost over half our games and is in danger of no longer being able to work Scope. Due to the current and potential future loss of fundraising the board discussed freezing meet fee payments for January. A motion to freeze meet fee payments by the TPA was made by Frank Palaia and 2nd by Christy Bronaugh and the motion passed. Meet fee payments for February will be reevaluated at the January meeting. The January meets affected are: TTT fun meet, Boys’ Richmond meet, Girls’ Hampton meet, and the Cheer Hampton meet. Full registration fees plus a coach’s fee (\$10 competition team, \$5 for fun meets) will be required for these meets.
2. Next excluding Advanced teams from the TPA was discussed. It was decided to distribute a survey to Advanced team parents and ask if they believe the Advanced teams benefit from the TPA and if they would like to remain in the Association. Shelli Miler will write the survey which is to be returned by December 20th.
3. Next increasing coach’s fees was discussed. Due to anticipated increases in coach’s travel costs the board discussed increasing the amount charged to the gymnasts and cheerleaders. It was decided to delay making a decision on this until the January meeting.
4. Michaelle Smith makes a motion to set aside funds for gymnastics and cheer camp. Number of students qualifying for camp are: 8 hot shots, 6 pre team, 11 lions, 15 girls team, 3 boys team, and 13 cheerleaders. Vote to set aside \$8450 (1/2 of cost based on 20 gymnasts) plus \$1625 for 13 cheerleaders (\$10075 total) Frank 2nd and the motion passed.
5. Setting guidelines for coach’s fees payments was discussed. A document that has previously been reviewed by the board was slightly

- amended (see below.) Michaelle motions to approve the coach's fees guidelines, Frank 2nd and the motion passes.
6. Next was discussed having board members and volunteer drivers get background checks. Frank makes a motion to have criminal Virginia State Police background checks run on board members (excluding coordinators,) and criminal Virginia State Police background checks, sex offender checks, and DMV checks run on those who will be driving children (for instance, to camp.) The TPA will pay for the checks and Cheryl will complete the background check applications. Christy 2nds the motion and the motion is passed.
 7. Next board meeting Jan 25th

Meeting Adjourned 8:25 p.m.

Minutes prepared by: C. Bronaugh

MEET DEFINITIONS AND REIMBURSEMENT LEVELS FOR COACHING STAFF

Local/Home meets

Events that are hosted within the Suffolk area or within fifty (50) miles of the Gym are considered local. The following expenses are allowable: coach's fee, meal allowance (\$10 for two sessions and \$20 for more than two).

Area Meets

Events hosted between fifty (50) and one hundred fifty (150) miles from the Gym are in this category. The following expenses are allowable for Area Meets: lodging (if two or more sessions), meal allowance (\$10 for two sessions and \$20 for more than two) and the per session coach's fee. Rental cars are up to board discretion in this category.

Long Distance Meets

Events that are hosted over one hundred fifty (150) miles from the Gym are considered long distance. Air travel may become a reasonable method of transportation to and from the meet. Coaches get a rental vehicle to and from the event, not to exceed the normal coach airfare for the same trip. The following expenses are allowable for Long Distance Meets: travel (airfare or rental vehicle) lodging, meal allowance (\$10 for two sessions and \$20 for

more than two), and the per session coach's fee.

REIMBURSABLE TRAVEL EXPENSE

Air Travel

Except as authorized by the Director of the Association, coach accommodations or special reduced fares, are to be used whenever possible, for all flights. Coaches or chaperones are not permitted to pilot or serve as crewmembers on any aircraft while on Triple T Parents' Association sponsored travel. Personal travel insurance is not reimbursable.

Rental Vehicles

Economy size vehicles are approved.

Lodging

Reasonable accommodations close to the meet facility are to be used. When available, special rates afforded by the host gym are to be utilized.

Penalties

In the event a coach is late to a scheduled competition, the total amount of reimbursement due to a coach will be reduced by a percentage equal to the percentage of time the coach was not present starting at registration.